Huu-ay-aht First Nations – Written Motion

For ease of reference, this motion may be referred to as:
Motion Regarding Adding August 2011, Acting Executive Directors Report to the Agenda.

Motion

Whereas:

a) ◆ # 7. Reports was not included on the proposed agenda for the _September 15_, 2011 regular meeting of Executive Council; and
b) Executive Council is obligated to conduct itself in a manner consistent with "open, accountable, transparent and effective government" and Huu-ay-aht law under section 50 of the *Government Act*, which includes public notice in advance of the matters to be dealt with by Executive Council under s. 45(2) of the *Government Act*; and considering that
c) ◆ Informational report from the Acting Executive Director for the month of August 2011, while the Executive Director was away on annual leave;

Be it resolved that:

1) In the circumstances it is reasonably justified to add the Proposed Agenda Item to the Agenda for the _September 15_, 2011 Executive Council meeting; and
2) The Proposed Agenda item is hereby added to the Agenda for the _September 15_, 2011 Executive Council meeting.

Follow-up action to be taken:

nil

Date for completion of follow up action: N/A _____

Appendices attached to Motion:

☐ Written report prepared by _____Alan Legg_____.
Note: Section 56 of the *Government Act* requires that the report must be provided to Executive Council at least 4 working days in advance of consideration by Executive Council, if not provided in accordance with s. 56, Executive Council must pass a resolution waiving requirements.

☐ The following documents:
Note: Any documents or records referred to in the motion MUST be attached (*Government Act*, s. 52(5)).

nil

Introduced by: John Jack
Executive Council member

HUU-AY-AHT FIRST NATIONS

Report – Acting Executive Director

September 13, 2011

Week of August 8th through August 14th

- Trudy Warner continues to work with the 4 directors, assisting them in their department's transition between "Band" & Government.
- Health Canada provided HFN with several no-cost, used filing cabinets, which were delivered to Anacla to be used in our archive room.

Week of August 15th through August 21st

- A reminder had to be conveyed to the Chief Councilor that Council members are not allowed to give direction to any Administration staff, other than their own assistant.
- Paul Dagg of Huu-ay-aht Forestry LP working on a Management Plan for HFNs new tenure.
- Several communications with Robert Dennis concerning the refund of tax dollars deducted in the 2010 calendar year.
- Finance Committee meeting held on the 19th, discussed
    1. Risks & liability assessment
    2. Cloverpoint contract
    3. Food fish budget
    4. Modification of Travel Expense Regulation
    5. Capital Project – Sewer Project Phase

Week of August 22nd through August 28th

- Mr. Cole approached again concerning the heating/cooling system in the PA Office.
- Executive Director's office and the new "bullpen" painted.
- Verbal discussion with Chief Councilor, again, concerning giving direction to HFN staff. A warning letter was also written and delivered to Stefan Ochman, with copies to Larry Johnson and Jeff Cook.

Week of August 29nd through September 2nd

- Exit interview of Courtney Cyr by Trudy Warner
- Trouble in Bamfield community with regard to sewer project
- Received Aboriginal Financial Officers Association of BC Salary Survey -2010.

Huu-ay-aht First Nations – Record of Motion

If passed, becomes

Record of a Resolution of Executive Council

(Sections 52 and 53, *Government Act*)

Motion

Introduced by:

John A. Jack
Executive Council member

Councillor's portfolio (if applicable)

Sept. 15/11
Date

John Jack.
Signature of Councillor

Decision to be made:

Adopt or reject motion regarding:
Adding [◆*name the proposed agenda item*] to the Agenda, attached.

#7 Reports - Adding August 2011, Acting Executive Directors Report

Record of decision:

☑ Adopted by consensus **OR**

☐ Recorded vote called by _____
Executive Council member

Record of vote:

Councillors in Favour:	Councillors Opposed:	Abstentions:

Resolution Number

☐ Did not pass

☑ Passed by Executive Council

Resolution #: 2011-51

Date effective: _____

Sept 15/11
Date

Signature of Chair

Director of Human Services

Report for Chief & Council – July 27, 2011

Education:

1) Working on school attendance and honour roll recognition, school supply allowance.
2) We have received requests for several HFN Post secondary students over the past month. We are assessing these students on a first come first serve basis.
3) Attended the FNESC education forum with Sheila.
4) Attended a conference by Karen Hume (21st century learning) at SD70.
5) Three proposals written
6) Database of HFN children and youth and estimated age/grade level compiled
7) Working on creating HFN application for P/S funding, NTC applications, & connecting with youth group

Health

1) Regular staff meetings.
2) Utilizing the dental chair & room children and adults.
3) We currently have 7 social assistance clients & 2 social assistance disability clients.
4) Vacation time
5) We are working on updating our community health profile.
6) Coral will be starts her 2nd year in Human Services Certificate this week and will be working out of HTO 2 days per week.

Cultural co-ordinator

1) Nananiiqsu meetings completed (one in PA & one in Anacla).
2) Supported Ucluelet with dance group facilitation.
3) Vacation time

Paawats

1) We have 3 children in full day child care and 8 children enrolled in the language nest program.
2) We have had one field trip to Nanaimo (Backyardigans musical)!
3) Alberni Children First Website construction is still underway. This is a major partnership between HFN, Alberni Children First and Friendship Centre. We are revamping the website to reflect First Nations culture and content. This is sponsored by a grant from FNESC. Hoping to launch late September.
4) Clara will starts her next ECE course in two weeks and is also taking the NCN PS course @ NIC. HFN is sponsoring this.
5) Paawats support staff has been Phyliss Williams.
6) September is a time of change for Paawats (prep & assessments of children)

Nayi-ii

1) Hosting a traditional parent education program training workshop at the end of September. Both Kathy and Clara are attending.
2) The program's numbers have been excellent 205 participants (parents & children) for August.

Communications

1) Ad in I love PA insert.
2) Archival of Communications dept records.
3) The Uyaqhmis summer edition published. Meeting held with communications councillors regarding priorities and ideas for the fall edition due out in late October 2011.
4) Priority will be to re-launch the huuayaht.org website in the fall.

Human Services Team

1) Next staff meeting Sep 19 - tentatively
2) We have been focusing on the Strategic Plan, isolating areas and creating plans and activities that will meet the goals and vision of the plan.
3) Entire staff discussed training needs as a group and as individuals
4) Created a team vision of healthy community (draft attached)

Director of Human Services

1) Continued facilitation and supervision of Paawats and child care programs – funding reports
2) Working on implementation of treaty and strategic vision with Trudy
3) NCN course management/registration of participants – hired Terry Klokeid, Irene Williams & Nellie Dennis teaching team. UVic pays the instructor HFN pays assistants (budget act 2011).
4) Working with UVic to ensure the continuation of the project and HFN`s goals
5) Working with the PA Aboriginal Early Child Development Steering Committee
6) Working with USMA to support families & currently assessing the HFN & USMA protocol agreement
7) Various member concerns and issues.
8) Working with NTC to secure applicant for NEW position in BCS
9) Building the Health services team to perform in a collaborative, cohesive and holistic manner in order to provide smoother service delivery to membership
10) Studying and striving to understand each of the HFN acts/policies/legislations and how they translate to each area of service with the HFN human services – continuing
11) Working on Aboriginal Health and Community Administration Certificate (UBC) estimated completion date Dec 11, 2011
12) Reconciliation of Nananiiqsu bank and FNESC & NEDC reports

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August, 2011

Huu-ay-aht First Nations Council
Monthly Report – Jeff Cook

0. Meeting Dates

1.	August 6, 2011	Parks Canada Celebration, Ucluelet
2.	August 8 & 9, 2011	Legislative Review, with Angela Wesley, P.A.
3.	August 10, 2011	A.C.R.D. meet & greet, Port Alberni
4.	August 19, 2011	Finance Committee, Port Alberni
5.	August 23, 2011	Fisheries Committee, Anacla
6.	August 24, 2011	Legislative Review, with Angela Wesley, P.A.
7.	August 25, 2011	Legislative Review, cancelled
8.	August 26, 2011	M.O.F. meeting with Paul Knowles
9.	August 30, 2011	N.T.C. B.O.D. Meeting, Anacla
10.	September 7, 2011	Citizenship Committee, P.A.

1. Portfolio Assignment #1

Lands. Committee Meeting scheduled for Sept. 23/11 in Anacla.

Forestry. Ongoing meetings with M.O.F. with Tom.

2. Portfolio Assignment #2

Intergovernmental: A.C.R.D., N.T.C. B.O.D., Maa-nulth.

Citizenship: Committee Meeting

Finance: Committee Meeting

Involvement in many other areas such as : Force Main, Committee T.O.R., Food Fisheries, Individual Citizen Support, Maa-nulth, Ha'wiih Council, Fisheries Committee.

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August , 2011

Huu-ay-aht First Nations Council
Monthly Report – Derek Peters

0. Meeting Dates

1.	August 4, 2011:	Executive Council Meeting in Anacla
2.	August 8 & 9, 2011	Legislative Review with Angela Wesley
3.	August 10, 2011	Barclay Accord, Tse-shaht & HFN A.C.R.D, HFN presentation John/Stan
4.	August 18, 2011	Economic Development Committee
5.	August 24, 2011	Legislative Review with Angela Wesley
6.	August 25, 2011	Legislative Review scheduled, but cancelled
7.	August 26, 2011	Interviews for Language Program at N.I.C.

1. Portfolio Assignment #1 Ha'wiih Council

Working review & sign off Ehattesaht fish protocols. Committee Meeting scheduled for September 21, 2011.

2. Portfolio Assignment #2 Citizenship Committee

Discussions with Trudy on T.O.R. Committee Meeting September 7, 2011.

_____ _____

Signed Date

Huu-ay-aht First Nations

Council Report – Jack Cook

July 27, 2011 – Sept. 07, 2011

Meeting Dates:

July 27, 2011	Parks Canada/ HFN meeting (Ucluelet) – update on activities prior to election.
July 28, 2011	Tour Bamfield Marine Station sewage system, discuss partnering for new sewage system from Anacla to BMS.
July 29, 2011	Maa-nulth directors meeting.
Aug. 02, 2011	Tlu-piich games committee meeting.
Aug. 04, 2011	Executive council meeting – Anacla.
Aug. 06, 2011	Attend opening of the Kwisitis visitor center.
Aug. 07, 2011	Closing of the Tlu-piich games.
Aug. 08, 2011	Legislative review – Port Alberni office
Aug. 09, 2011	Legislative review – Port Alberni office.
Aug. 10, 2011	Maa-nulth meeting – review draft accord for Tseshaht and Maa-nulth, Tlu-piich games committee wrapup, Alberni Regional District meeting.
Aug. 11, 2011	Sat in the communications meeting, met with Charlie C – discussed infrastructure.
Aug. 20, 2011	Community meeting – Bellingham cancelled.
Aug. 24, 2011	Legislative review.
Aug. 25, 2011	Legislative review postponed.
Aug. 26, 2011	Attend totem pole unvailing – Makola Society – Duncan.

In office daily to sign chqs as needed.

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August 04, 2011 to September, 15, 2011

Huu-ay-aht First Nations Executive Council Monthly Report - Mexsis

1. Meetings Dates

1.	Aug 03, 2011	Attend meeting with Luigi – MFLNRO in Nanaimo
2.	Aug 04, 2011	Attend HFN Executive Council Meeting in Anacla
3.	Au 08, 2011	Attend Executive Council legislation review with Angela in Port Alberni
4.	Aug 09, 2011	Attend Executive Council legislation review with Angela in Port Alberni
5.	Aug 10, 2011	MFN/TFN Barkley Sound Accord meeting at Barkley Hotel & ACRD Mtg @3pm
6.	Aug11, 2011	Meet with HFN Communication department –PA Gov Office
7.	Aug 12, 2011	Meet with Trudy on HFN Fisheries Committee ToR - PA Gov Office
8.	Aug 23, 2011	Chair HFN Fisheries Committee meeting in Anacla
9.	Aug 24, 2011	Attend Executive Council legislation review with Angela in Port Alberni
10.	Aug 25, 2011	Attend Executive Council legislation review – Cancelled – Alec Frank's passing
11.	Aug 26, 2011	Attend meeting with MFLNRO with Paul Dagg – MFLNRO in PA
12.	Aug 29, 2011	Attend meeting with Trudy – Treaty Impl Com ToR – PA Gov office
13.	Aug 30, 2001	Attend NTC Director's meeting in Anacla
14.	Aug 31, 2011	Attend Allen Wozniak's funeral
15.	Sept 07, 2011	Sit with Aunty Eb and family
16.	Sept 08, 2011	Attend Uncle Ralph's funeral in Anacla
17.	Sept 09, 2011	Attend Fisheries Litigation Steering Committee meeting in Taxana
18.	Sept 12, 2011	Attend the Parks Canada interview in Anacla
19.	Sept 14, 2011	Attend a Reasonable Opportunity Agreement meeting

2. Portfolio Assignment - Treaty Implementation:

- I am still waiting for the Huu-ay-aht Treaty Implementation Committee to be struck.
- I met with Luigi on Aug 04, 2011 to start discussions on our cultural referral process.
- The HFN Treaty Implementation Committee Terms of Reference is being produced by Trudy Warner.
- Trudy and I met on Aug 29, 2011 to work on the Treaty Implementation Committee Terms of Reference.
- I have started to go through the 600 page Maa-nulth Tripartite Implementation Plan.
- Executive Council continues to go through the HFN legislation

3. Portfolio Assignment – Media and Communication

- I met with Kathy Waddell and Brent Ronning on August 11, 2011 to go over my one page Media & Communication strategy and to provide the general approach to communication, which is to keep our members informed on what is going on.
- It is my intention to talk with Kathy Waddell and Brent Ronning on a regular basis to discuss the information we need to share with our citizens.
- Participate in an interview with Parks Canada

4. Portfolio Assignment – Inter-governmental Relations

- I am now the official NTC and Maa-nulth First Nations Director.
- We have also met with the ACRD and provided them with our letter of intention to waive the transition period and join the ACRD.
- The letter to BC has also been sent to waive the transition period.
- We participated in the NTC Constitution and By-law review. We were the only NCN nation who provided any comments. Jeff and I presented our HFN comments at the special NTC Meeting on August 30th in Anacla.
- Met with Tseshaht regarding the Maa-nulth / Tseshaht Barkley Sound Accord.
- Paul Dagg and I met with MFLNRO in Port Alberni regarding consultation throughout the territory
- Attend the NTC Director's special meeting on the NTC Constitution
- Attend meeting with Parks Canada in Anacla
- Attend a Reasonable Opportunity Agreement meeting in Nanaimo

5. Portfolio Assignment – HFN Fisheries

- We had our first HFN Fisheries Committee meeting on Aug 23, 2011 in Anacla.
- The HFN Fisheries Committee Terms of Reference is being produced by Trudy Warner.
- Trudy, Larry and I met on Aug 12, 2011 to work on the HFN Fisheries Committee Terms of Reference.
- We are getting ready to deliver sockeye to those members who were missed.
- Our next HFN Fisheries Committee meeting is scheduled for Monday September 26, 2011

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September 15, 2011

Huu-ay-aht First Nations Council Monthly Report - John Alan Jack

0. Meeting Dates

1.	August 10, 2011	ACRD Meeting(s)
2.	August 17, 2011	Meet w/ Charlie Clappis re: Housing
3.	August 18, 2011	Economic Development Committee Mtg
4.	August 19, 2011	Finance Committee Mtg
5.	August 23, 2011	Fisheries Meeting
6.	August 24, 2011	ACRD Meeting + Legislative Review
7.	August 25, 2011	Legislative Review (Cut short...)
8.	August 31, 2011	Attended D. Campbell funeral in Ahousaht
9.	September 2, 2011	Doctor Appointment

1. ACRD - Director's Seat

Attended our first meeting of the Alberni-Clayoquot Regional District on the 10th and again on the 24th. Developments so far tend to center around the logistics of officially joining the ACRD and I will be an observing member until such a time that we hear from the province to acknowledge the intent.

The ACRD would like to work with the HFN on ensuring that money promised to help orient both the new Maa-nulth members and the whole ACRD administration is sent to the ACRD by the Province.

2. Finance

Finance has been preparing the way for the HFN Invested Wealth Fund and the Huu-ay-aht Settlement Trust to be set up with TD Bank. Everything appears to be in place, and the latest development is a new format for the reporting of financial information. The Committee found it easier to read and perfect for a general overview.

In addition, I have agreed to set up a training session for Trustees with Maa-nulth's Dan Legg for October 20th.

3. Economic Development

The most important thing at the moment is to fill the roster of Directors' seats on our Board of Directors. Only when we have a larger allotment can we truly move forward with decisions that will have the weight of the entire Board behind it. Another item will be the possible reclassification of the Rock Quarry near the Water Tower so that HDC can access and use the site as an asset much like the Gravel Pit. There was no clear indication whether the land needed to be reclassified, but we hope to have that information for this meeting.

4. Housing

The Housing Committee meeting has been postponed to a date when the Executive Director can attend with full background. It will likely be in the last week of September as a result.

Originally, there was going to be a note asking Council to grant permission or giving instructions to pursue a third-party housing authority system, though without a meeting of the Committee to back this, I will withdraw the item until after the next meeting.

5. Port Alberni Region

A meeting or series of meetings will be held at some point in early October, though I have been contemplating a phone bee with a detailed survey rather than a series of meetings. The reason for this is due to the upcoming People's Assembly, which will likely be the main focus of meeting-based interaction from now until the Xmas break.

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September 9, 2011

Huu-ay-aht First Nations Council Monthly Report – Charlie Clappis

Meeting Dates

1.	August 4, 2011	Chief and Council meeting
2.	August 8, 2011	Legislative Review
3.	August 9, 2011	Legislative Review
4.	August 11, 2011	Communications meeting
5.	August 17, 2011	Housing discussion with John
6.	August 19, 2011	Finance Committee meeting
7.	August 23, 2011	Fisheries Committee meeting
8.	August 24, 2011	Legislative Review
9.	August 26, 2011	Pole Ceremony in Cowichan with Makola Society

Infrastructure and Capital Projects

Sewage Treatment Project

My main focus this month was on the next steps in the Sewer Project. I am preparing for the Infrastructure committee meeting in September. This involved research on whether or not HFN puts out a Request for Proposals for Engineering service for the remainder of the project. I researched other sewer situations in B.C and what challenges other communities have had. The cities that also faced similar challenges as HFN were Whistler, Victoria, and Sooke. I have looked into what may be our options for our agreement with BMSC and the Treatment Plant. I highlighted at this months' Infrastructure committee meeting the scheduled release of funds from INAC for the project. A decision in the next few months will have to be made on when we proceed with the remainder of the project.

Sewage Treatment Con't

I made contact with both MOT (Wayne J.) and what their exact schedule is for the paving in Bamfield. This work Wayne hopes to accomplish in June of 2012. I spoke to INAC (Robin Fenn) and discussed the plan for funding release for the sub-division. It seems the funding is not in their five year plan and each year First Nations have got to apply for their particular case to INAC to move up on the list.

Other Projects

Other research related to this portfolio was on potential funding for Capital Projects through a program called Green Municipal Funding. Also the idea of recycling for Anacla and what would be needed to get this program set up in the community. I contacted a Jaime Starrett who is involved with a program called Pathways to Technology. This program is in place to help remote communities in B.C to install the infrastructure that is needed for faster and more reliable internet service.

Housing

I had a discussion with John this month to get familiarize myself with the history of the housing committee and what will be the steps in the future.

Media and Communications

There was one meeting this month with Tom and the communications staff on the goals for this portfolio.

Health and Education

I still have yet to meet up with Sheila to get caught up on this portfolio.

Eastern Vancouver Island Regional Portfolio

I have taken the contact list that was provided and broken it down into different towns and transferred the dates into ages. Once I make contact I will have an idea of what each individual's potential topic of interest will be. I also have drafted a general questions sheet.

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Month July, August, September 2011

Huu-ay-aht First Nations Council Monthly Report - Sheila Charles

0. Meeting Dates

1.	July 28, 2011	Let's Talk Education with Sheena
2.	July 29, 2011	Meeting with Executive Director
3.	August 4, 2011	Executive Council Meeting
4.	August 6, 2011	PacRim NPR Kwisitis Celebration
5.	August 8, 2011	Legislative Review with Angela Wesley
6.	August 9, 2011	Legislative Review with Angela Wesley
7.	August 18, 2011	Economic Development Committee meeting
8.	August 24, 2011	Legislative Review with Angela Wesley
9.	August 25, 2011	BC FNESC Conference

1. Health and Education

As everyone knows August is the month where a lot of staff take their holidays and school is out, however, I did not let this slow me down in the way of learning more about Health & Education for the nation. I have been working closely with Sheena and discovering more in regards to education and funding and opportunities. In the works, the hiring of a new Nuu-cha-nulth Education Worker, proposals have been submitted for several different grants one in particular the Literacy program. I also attended a FNESC conference with Sheena to learn about a new agreement that will affect the children that attend Haahuupayak and how it could affect us if we were to open a band operated school, all excellent, useful, important information.

Also, a great interest has been shown in adult education and so this will be starting up soon. Good luck to each of you, education is the key to success and happiness.

I am looking forward to school being back in and finding more ways to improve our education and support for all in our nation

2. Economic Development

The Economic Development Committee had our first official meeting. We talked about expanding the Board of Directors, had a review of some operations and updates on the Gravel Pit as well as an inquiry about the Rock Quarry.

3. Parks Co-Management Board

We are about to have our CMB meeting next week following the beach cleanup. Next on the agenda are items: Parks Canada 101 presentation, Cape Beale Headlands Project & Parks Canada General updates. Again, because everyone is just returning from summer holidays stay tuned for future projects.