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ANCIENT SPIRIT, MODERN MIND

MINUTES of EXECUTIVE COUNCIL MEETING

Thursday, October 30,2025

1:30pm – Port Alberni Government Office/Zoom

Attendance: John Jack (Chair) Edward Johnson, Evan Cook, Stephen Rayer, Stella Peters, Theresa Nookemus
Excused: Brad Johnson
Resource: Coraleah Bauer-Law Clerk, Karen Haugen- Executive Director

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1. **CALL TO ORDER:**

   The meeting was called to order at 1:32 p.m.

2. **ADOPTION OF THE AGENDA**:

   Add: 6aiv. UKG Software 8b. Community Safety Plans 9a. Executive Director Evaluation

   MOTION PASSED re: Adoption of Agenda as Amended

   Resolution #EC251030-01

3. **DECLARATION**

Councillor Evan Cook mentioned that he received a vase but is unsure of the value.

4. **CORRESPONDENCE**

Councillor John Jack asks council if there was anything from the correspondence log they would like to pull out for discussion.

5. **DELEGATION AND PRESENTATION**

There were no presentations at this time

6. **FINANCIALS**

a) Approval of Contracts

i. Totem Tree Service

Director of Infrastructure Kaal Haugen is going over the report that was provided to Executive Council, he mentions that the proposed company will be removing the danger trees

MOTION PASSED re: Approval of Contract with Totem Tree Service

Resolution #EC251030-02

ii. CEL Electric

Director of Infrastructure Kaal Haugen is going over the report that was provided to Executive Council, he mentions that he reached out to 6 companies with only 3 that submitted an RFP for the cultural center

MOTION PASSED re: Approval of Contract with CEL Electric

Resolution #EC251030-03

iii. S&D Roofing

Director of Infrastructure Kaal Haugen is going over the report that was provided to Executive Council, he mentions that this work will also be for the cultural center

MOTION PASSED re: Approval of Contract with S&D Roofing

Resolution #EC251030-04

iv. UKG Software

The Chief Financial Officer and Human Resources' Department are going over the report that was provided to Executive Council

MOTION PASSED re: Approval of Contract with Ultimate Kronos Group (UKG)

Resolution #EC251030-05

b) August and September Financials

Chief Financial Officer Jennifer Walsh is going over the reports that were provided to council and mentions that there was nothing to flag out of the August financials and is going over September financials, she mentions that we are in a surplus.

MOTION PASSED re: August and September Financials

Resolution #EC251030-06

MOTION PASSED re: Quarter 2 Financials Statements- July-September 2025

Resolution #EC251030-07

c) Financial Recommendations

i. IWF Portfolio

MOTION PASSED re: Transfer Settlement Trust Investments to Barrantagh & IWF

Resolution #EC251030-08

MOTION PASSED re: HST

Resolution #EC251030-09

7. UNFINISHED BUSINESS

8. NEW BUSINESS:

a) Committee of the whole

There were no recommendations that came from the Committee of the Whole at this time

b) Community Safety Plans

Legal Counsel Lawrence Duskenski is going over the report that was provided to Executive Council for their review and approval

MOTION PASSED re: Community Safety Planning- Public Safety Canada

Resolution #EC251030-10

9. IN CAMERA SESSION:

MOTION PASSED re: Go In-Camera

Resolution #EC251030-11

IN CAMERA MOTION Re:

In-Camera Resolution #EC251030-12

MOTION PASSED re: Go Out of Camera

Resolution #EC251030-13

This meeting went into camera at 2:27pm until 3:34pm

10. ADJOURN:

The meeting was adjourned at 3:34pm