huu ay aht
ANCIENT SPIRIT, MODERN MIND

Request For Proposals - 2026
Huu-ay-aht First Nation Catering Bid for Tuesday, July 7, 2026

Huu-ay-aht First Nations is seeking catering services for an event in Anacla (Bamfield), B.C., on Tuesday, July 7, 2026. The event will include snacks and lunch service beginning at 9:30 a.m., with beverages including bottles of water, coffee, tea, and soft drinks, for approximately 250 attendees at the Upper Anacla Sports Field and House of Huu-ay-aht.

When submitting the proposal and bid, candidates must also supply a detailed menu and FOODSAFE certificate. Those who fail to provide FOODSAFE certificate will not be considered for the proposal.

Date	Type	Location	Size	Requirements
Tuesday, July 7	Snack: 9:30 a.m.	Upper Anacla Sports Field	250 people	Snacks & Beverages
	Lunch: 11:30 a.m.	House of Huu-ay-aht		Snacks, Meals & Beverages

Catering Request Details

- **Menu**
  - **Snacks (9:30 a.m.):** Cookies, muffins, beverages (bottles of water, soft drinks, juice boxes, coffee (with milk, cream and sugar)), bananas, watermelon, oranges etc.
  - **Lunch (11:30 a.m.):** BBQ (Hot dogs, hamburgers), salads, watermelon, oranges, chips, dessert, bottles of water, soft drinks, juice boxes and coffee (with milk, cream and sugar)
- **Service time:** All food must be ready by **9:30 a.m.** and **11:30 a.m**.

Additional Notes & Requirements

- Please send Proposals or questions to Yunny Kim, Events Coordinator at events@huuayaht.org **by 12 p.m.(noon), Thursday, June 25, 2026**
- The event (2026 Alberni Valley Indigenous-Led Soccer Community Celebration) will take place from 9:30 a.m. to 3 p.m. Snacks should be available prior to 9:30 a.m., with lunch service ready by 11:30 a.m. Food service is expected to conclude at 1:30 p.m., followed

Office: Anacla Government Office, 170 Nookemus Road, Anacla, B.C., V0R 1B0
Phone: 1.888.644.4555/ 250.728.3414 Fax: 250.728.1222
Mail: Port Alberni Government Office, 4644 Adelaide St., Port Alberni, B.C., V9Y 6N4 Phone: 250.723.0100 Fax: 250.723.4646

by cleanup responsibilities to be completed by the caterer, subject to minor timing flexibility.

- **Onsite Support:** HFN staff will **not** be available to assist with food prep, service, or cleanup. The caterer must bring all required staff.
- **Kitchen Access:** Morning snack service will take place at the sports field; however, the House of Huu-ay-aht (HOH) kitchen may be available if needed. Please note that access may be limited and will require prior notice.
- **Additional Equipment:** Any additional equipment not already onsite must be provided by the caterer. Requests for supplemental equipment may be submitted for approval by the events coordinator and then HFN-authorized staff.

  Huu-ay-aht First Nations has a BBQ unit available. If the caterer chooses to use it, transportation, setup and takedown, propane, safe operation, and cleaning of the BBQ will be the responsibility of the caterer.

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Attachment: If you have your own form that you usually use, please feel free to use it. This template is not mandatory and will not affect the outcome of the bid. Use it only if you find it helpful.

Name: _____
Address: _____
_____
Phone#: _____
Email: _____
Date: _____

Catering Bid

Event: _____
Date of Event: _____

Huu-ay-aht First Nation
C/o: Yunny Kim
events@huuayaht.org

For:
Breakfast: ☐ Lunch: ☐ Dinner: ☐
Please check one box

DESCRIPTION – DETAILED MENU:	# PPL	COST/PPL	RATE/PPL$	SUBTOTAL
OTHER EXPENSES: Detailed Description				
TAXES (If applicable):				
TOTAL				

Approved bid will receive an email with a contract. Please read it thoroughly, fill it out, and return to Coordinator.
Thank you!