huu ay aht

ANCIENT SPIRIT, MODERN MIND

Request for Proposals (RFP)

Ma-as Ta-Kimlth Housing Society wood shed construction and delivery

June 15, 2026

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Table of Contents

Table of Contents .....
1.0 Background 3
1.1 Instructions to Proponents 3
Key Information 3
2.0 Purpose 5
2.1 Receipt of Complete RFP 5
3.0 Scope of Work 5
4.0 General Requirements 6
4.1 Work 6
4.2 Work, Licenses, Permits, and Inspections 6
4.3 Liability Insurance 6
4.4 WorkSafe B.C 7
4.5 Health & Safety 7
6.0 General Site Maintenance 7
7.0 General Responsibilities 7
8.0 Cost Estimates 8
9.0 Schedule Overview 8
10.0 Selection Criteria 8
11.0 Contact Person 9

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1.0 Background

Huu-ay-aht First Nations (HFN) is located in Anacla, approximately 10 minutes from Bamfield, B.C. HFN is a Modern Treaty Government and holds all the rights and responsibilities of their laws, acts, and regulations, as the federal and provincial government. HFN is undertaking the remediation and replacement of an existing marine dock structure to improve safety, durability, and long-term access for community and operational use.

1.1 Instructions to Proponents

Key Information

RFP Title	Ma-as Ta-Kimlth Housing Society Woodshed build
Huu-ay-aht First Nation (HFN) Representative	The authorized Representative for this Request for Proposal (RFP) is: James Elliott Infrastructure Housing maintenance manager Huuayaht First Nations Anacla, BC Phone: 250-720-7947 Email: J.Elliott@huuayaht.org Information offered from sources other than the above HFN representative is not official, may be inaccurate, and must not be relied on in any way by any party for any purpose. It is the responsibility of the Contractor to confirm all measurements
Project Information	The Ma-as Ta-Kimlth Housing Society located in Ancala BC, is looking to have **24 woodsheds completed**. The attached drawings outline the specifics on the woodsheds. The woodsheds are approximately able to hold 2 cords of wood. Each woodshed will have a center divider and will be on 6x6 pressure treated skids to allow the ability of movement or relocation if needed. Roofing material will be black corrugated steel. The woodsheds must be aesthetically pleasing, strong and able to handle use and movement if required. The contractor would be responsible for either building the woodsheds on site or making them out of area and transporting them to the locations

	All 24 woodsheds are to be built the same and have the same appearance The following residential units will have the required number of woodsheds with two woodsheds built as spare for future use. 135 Nookemus Rd (2 x woodshed) 136 Nookemus Rd (1x woodshed) 137 Nookemus Rd (2 x woodshed) 138 Nookemus Rd (1 x woodshed) 139 Nookemus Rd (1x woodshed) 141 Nookemus Rd (1 x woodshed) 145 Nookemus Rd (2x woodshed) 147 Nookemus Rd (1x woodshed) 151 Nookemus Rd (2x woodshed) 155 Nookemus Rd (2x woodshed) 200 Salal Crt (2x woodshed) 208 Salal Crt (2x woodshed) 400 Salmonberry way (2x woodshed) 425 Malsit Rd (1x woodshed) **Proposal Submission Requirements must include:** • Company Profile • Detailed project methodology • Team structure and key personnel • Project schedule and milestones • Detailed cost breakdown (all components) • Relevant project experience (Building wood structures) • Minimum two references • Statement of proposal validity • Approach to employing Huu-ay-aht citizens • Confirmation of attendance at mandatory site meeting if requested
Closing Date and Time Proposal Submissions:	The recipient is solely responsible for ensuring it has received and understands the complete RFP as described and all requested information must be provided. Any required information missing will result in a disqualified proposal.
Closing:	Proposals are to be emailed to J.Elliott@huuayaht.org **no later than 11:59pm, June 26th, 2026** (two business weeks)

2.0 Purpose

The purpose of this RFP is to solicit Proposals from Proponents to enter into an agreement with HFN to complete the Grappler Dock Remediation and Replacement Project as described in the RFP and to carry out all Work in accordance with this RFP and the terms and agreement.

This is a Request for Proposals and is not a contract tender call. No Contract or any other contractual, tort or other legal obligations are created or imposed on HFN by this RFP or by submission of any Proposal or by consideration of, or failure or refusal to, is to be considered any Proposal by HFN. Further, the agreement, when executed, is the sole source of any contractual obligation on HFN with respect to this project.

All Proposals received in response to this RFP will be evaluated and the Proponent judged to be the Preferred Proponent will be selected to enter negotiations leading to an Agreement with HFN for this Project.

By submitting a Proposal, a Proponent agrees that if selected as the Successful Proponent, the Proponent will execute the Agreement generally in the form included in Appendix A of this RFP. The Successful Proponent's Proposal or any portion thereof, if accepted by HFN, will form a part of the Agreement.

2.1 Receipt of Complete RFP

It is the Proponent's responsibility to ensure that HFN has received a complete RFP bid. Each and every proposal will be deemed to be made on the basis of the entire RFP.

3.0 Scope of Work

The Contractor shall provide all labor, materials, equipment, and supervision necessary to complete the project per attached drawings.

A. **Building the 24 woodsheds:** Complete the woodsheds as a useable aesthetically pleasing structure.

B. **Site Preparation:** The site locations have level ground with gravel.

C. **Delivery and installment of woodsheds:** If woodsheds are built off location, they will be delivered to their required locations.

D. **Design Options (Required)** Proponents must submit pricing for the woodshed as per the design and requests.

E. The CONTRACTOR will work with the HFN Housing Maintenance Manager to inform the tenant of scheduling work.

4.0 General Requirements

4.1 Work

The term “Work” includes all labor, materials, equipment and services required of the CONTRACTOR, as shown, described or inferred in the Contract Documents.

The CONTRACTOR agrees to attend a start-up meeting with the Huu-Ay-Aht First Nations (HFN) project authority within one (1) week of contract award at a date and time that is mutually agreeable and to provide a schedule of work identifying start and end dates for the project.

4.2 Work, Licenses, Permits, and Inspections

The CONTRACTOR agrees to do all work in accordance with the plans, specifications, and performance standards and in accordance with good building practice to the satisfaction of the HFN.

The CONTRACTOR shall make sure work is being done to the British Columbia Building Code standard.

The Contractor shall apply for all permits and pay all construction fees as per HFN regulations specific to Traditional settlement Lands where applicable to HFN before any construction will begin.

4.3 Liability Insurance

The CONTRACTOR shall provide and maintain, at his expense, a minimum of $2,000,000 general liability insurance against claims made for damages for personal injury or property damage by reason of anything done or not done by

the CONTRACTOR, its employees or agents, in connection with the performance of this Agreement. Proof that the HFN is named insured is required upon successful awarding of the contract.

4.4 WorkSafe BC

Upon award of this contract, the CONTRACTOR shall provide certification of WorkSafe BC registration and good standing, current letter of clearance and 2020 rate statement. At any time during the term of this Contract when requested by the HFN, the CONTRACTOR shall provide such evidence of compliance by himself and any or all of his Sub-Contractors with all requirements with respect to payments and rules and regulations due under the Workers' Compensation Act. The CONTRACTOR shall conduct weekly safety meetings and supply appropriate paperwork to the Site Superintendent as required by WorkSafe BC.

4.5 Health & Safety

Upon request, the CONTRACTOR will provide the HFN with a copy of their OHS Policy. In the interest of the health and safety of the site workers, the CONTRACTOR agrees to comply with all aspects of the Workers Compensation Act and WorkSafe BC regulations and requirements.

6.0 General Site Maintenance

1. The CONTRACTOR shall clean up, remove, and dispose of all debris associated with this work. Debris removal and disposal is the responsibility of the CONTTACTOR and must be disposed of at an appropriate landfill. Always maintain cleanliness of the property.

2. All work, including start-up of equipment, is to be performed during reasonable working hours of 8:00 AM and 6:00 PM

3. The CONTRACTOR is responsible for protecting the work of other trades from any damage caused by his own workforce.

4. The CONTRACTOR shall be responsible for WHMIS compliance and enforcement as it relates to this scope of work.

7.0 General Responsibilities

1. The CONTRACTOR is responsible for familiarizing himself with the site and

point out any potential problems before starting the job.

2. The awarding of this Contract shall be based on the assurance that adequate, qualified manpower will be provided to carry out this scope of work, and work will be commenced and completed as per the Project Schedule and may be revised with the permission of the HFN Project Authority.

3. The CONTRACTOR shall provide additional labor, including safety personnel, if needed to comply with Project Schedule at no additional cost to the HFN.

4. The CONTRACTOR shall cooperate with other work being performed outside the scope of the contract to ensure a smooth and safe flow of work. The Contractor will provide a plan detailing the sequencing of work to the HFN Project Authority

5. The CONTRACTOR shall comply with all requirements for safety procedures, reports, and meetings in accordance with applicable regulations, policy, and safety programs.

6. The CONTRACTOR agrees that the HFN is not responsible for fire, theft, loss and/or vandalism of any of the CONTRACTOR's tools, equipment, materials, supplies and/or work in progress.

8.0 Cost Estimates

Please include a fully detailed, itemized cost estimate along with a time estimate for the proposed scope broken out into key elements. If materials are supplied, please ensure to account for and list those items in the cost estimate.

PRICING MUST REMAIN VALID UNTIL September 30th 2026

9.0 Schedule Overview

Please provide an available start date and estimated completion date.

Exact dates may vary. The selected contractor will be updated as construction progresses and will be notified at least 2 weeks prior to the desired start date of their scope of work.

10.0 Selection Criteria

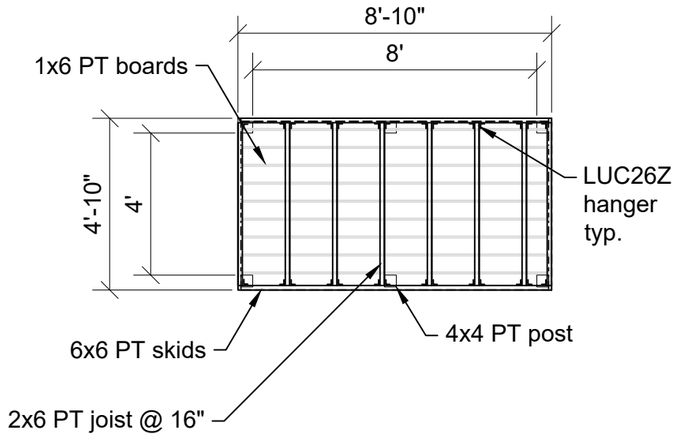
The successful candidate will be selected based on cost estimate, rates, availability and previous experience. HFN will have a three-

person panel provide the contract award.

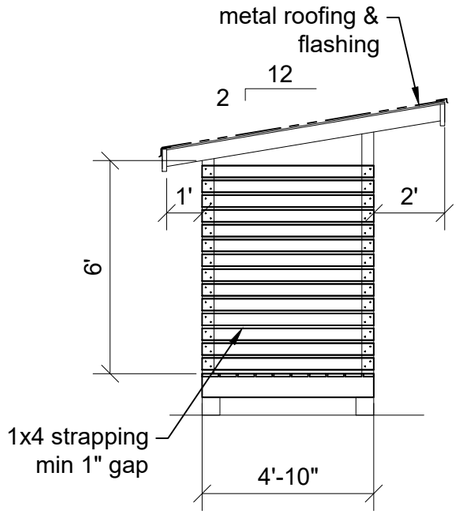
11.0 Contact Person

If you have any questions or require any additional information, please contact James Elliott J.Elliott@huuayaht.org

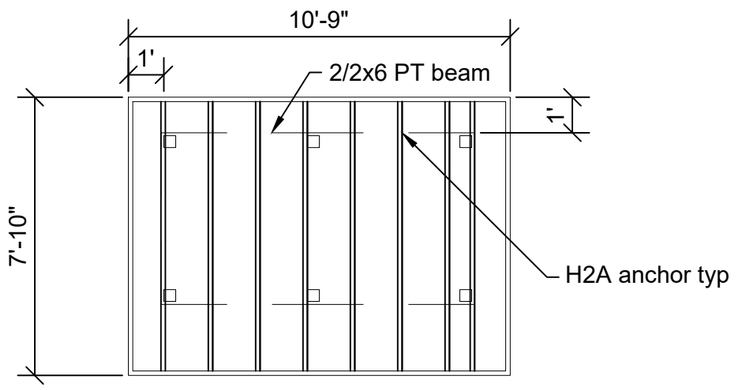
Appendix A



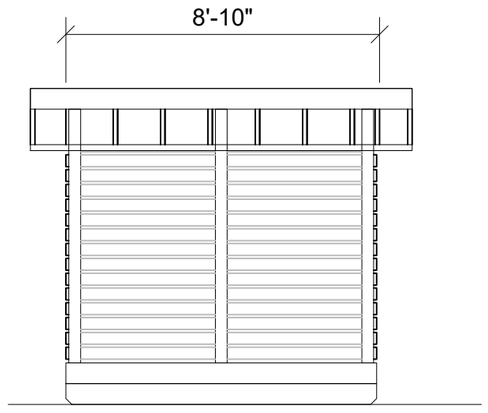
Floor Framing Plan



Side Elevation



Roof Framing Plan



Front Elevation

Single Woodshed

DWG:	Sketch 2

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SINGLE WOODSHED
Anacla, BC

DRAFT LAYOUT

REV:	DESC:	DATE:	BY:
B	-	-	-
A	ISSUED FOR REVIEW	-	BMc

DESIGN:
DRAWN: BMc
CHECKED: -
PROJECT: HFN 2025-007
DATE: SEPT 15, 2025
SCALE: N.T.S.