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ANCIENT SPIRIT, MODERN MIND

TRAVEL EXPENSES REGULATION AMENDMENT REGULATION, 2019

Provisions of the Financial Administration Act, HFNA 7/2011, relevant to the enactment of this Regulation: section 93.

REGISTRY OF LAWS CERTIFICATION

I certify that the *Travel Expenses Regulation Amendment Regulation, 2019* was passed by Executive Council on:

February 28, 2019

Chief Councillor, Robert Dennis

I certify that the *Travel Policy Regulation Amendment Regulation, 2019* is enacted as law on:

February 28, 2019

Ta'yii Hawilth, Derek Peters

I certify that the *Travel Policy Regulation Amendment Regulation, 2019* came into force on:

February 28, 2019

CBauer

Coraleah Bauer, Law Clerk

Travel Expenses Regulation Amendment Regulation, 2019

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SCHEDULE

Amendments

1 The *Travel Expenses Regulation*, HFNR 14/2011, is amended as follows:

(a) In section 5, by repealing the table and replacing it with the following:

Category of Travel Expense	Amount of Reimbursement
Meals	Meals bought while on a reimbursable business trip are reimbursable for the actual amount paid, including taxes and tip, up to the maximum amount as follows: Breakfast – **$25.00** Lunch – **$25.00** Dinner – **$50.00** No amount is reimbursable if the meal is provided or paid for by another person. All amounts claimed for meals must be supported by a receipt. Any amounts above the maximum cannot be authorized. Alcoholic beverages are not reimbursable.
Incidentals	**$17.50** per night of a reimbursable business trip, no receipt required
Hotel	Accommodations required on a reimbursable business trip are reimbursable up to the maximum amount as follows, not including taxes: –Metro Vancouver and Capital Regional District or major urban centres outside of British Columbia - **$350** per night Other - up to **$175** per night Any additional fees for additional guests, including spouse or children, personal phone calls, movies or other additional room charges not related to the reimbursable business trip are not reimbursable.

Category of Travel Expense	Amount of Reimbursement
Private accommodation	**$30** per night for overnight travel when private accommodation used on a reimbursable business trip No receipt required
Use of personal vehicle for authorized travel	**$0.475** per kilometre paved road **$0.506** per kilometre gravel road
Use of rental vehicle	Rental vehicle may be used when cost is less than or equal to use of private vehicle for authorized travel Minimal cost vehicle consistent with roads being traveled on must be used
Parking costs	Fully reimbursable for authorized travel
Other mode of travel	Travel costs resulting from another mode of travel for authorized travel including public transit, taxis, airfare, ferry costs and road use tolls may be claimed in full Mode of transportation chosen must be least expensive consistent with travel circumstances. If a more expensive mode of transportation is chosen reimbursement must not exceed the cost for least expensive option Receipt required

Commencement

2 This regulation comes into force on the date of its enactment by Executive Council.

Consolidation

3 The Law Clerk is directed to consolidate the *Travel Expenses Regulation*, HFNR 14/2011 to include the amendments contained in this regulation.