EXECUTIVE COUNCIL MEETING

Wednesday, September 19, 2012
10 am, Administration Office, Anacla

Attendance: Jeff Cook (Chair), Jack Cook, John Jack, Charlie Clappis, Derek Peters, Tom Happynook, Sheila Charles
Resource: Tracy Walker (Recording Secretary)

MINUTES OF THE MEETING

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1. CALL TO ORDER

The meeting was called to order at 10:02 am.

2. AGENDA

4(b) HDC restructuring was removed from the Agenda.

MOTION:

THEREFORE BE IT RESOLVED THAT:

1. In the circumstances it is reasonably justified to strike the Proposed Agenda Items from the Agenda for the September 19, 2012 Executive Council meeting;
2. Executive Council approves the Agenda for the September 19, 2012 Executive Council meeting as amended.

Adopted by Consensus
Resolution #2012-167

3. MINUTES OF PREVIOUS MEETINGS

Minutes of the Special Executive Council Meeting on Wednesday, August 15, 2012 were included in the package for review.

4 (a) EXECUTIVE COUNCIL REPORTS

There were no comments regarding the Executive Council Reports.

4(b) EXECUTIVE DIRECTOR'S REPORT

The Executive Director advised that Megan Giltrow will work pro bono on the USMA issue.

Tom Happynook would like to see more detail in the Summary of Motions.

MOTION:

THEREFORE BE IT RESOLVED that Executive Council accepts the Executive Council Reports, Executive Directors Report and Summary of Motions as submitted.

Adopted by Consensus
Resolution #2012-176

4 (c) FINANCIAL REPORT

Financial Reports to July 31 and August 31, 2012

James Edwards reviewed the Financial Report to August 31, 2012.

MOTION:

THEREFORE BE IT RESOLVED that Executive Council accepts the Financial Report at July 31, 2012 and August 31, 2012 as submitted.

Adopted by Consensus
Resolution #2012- 177

Financial Plan

John Jack reviewed the briefing note for the Financial Plan.

THEREFORE BE IT RESOLVED THAT Executive Council approves the draft financial an as submitted.

Adopted by Consensus
Resolution #2012- 179

Emerging Issue – HDC Audit

The Executive Director is seeking direction from Executive Council to complete the audit of HDC.

MOTION:

Executive Council authorizes the Executive Director to work with the CEO of HDC to address accounting concerns regarding the audit by;

1. Oversee the hiring of an accounting firm up to the amount of $26,000.00 to drawn from Contingency and New Programs; and
2. Organize a meeting of the Board of Directors of HFN Executive Council and Senior members of HFN Administration and CEO of HDC to be held on Friday September

21, 2012 at 1pm to discuss overall strategic direction of HFN Economic Development.

Adopted by Consensus
Resolution #2012- 178

4 (d) HDC UPDATE

There was no HDC update submitted

5 (a) EPI (ECO-PLAN INTERNATIONAL)

John Jack reviewed the presentation on EPI. The Executive Director to discuss with Public Works Director regarding current service costs and prepare briefing note to Executive Council with a comparison between the two.

Action: Executive Director

5 (b) PRESENTATION FROM KEN WATTS

Nomination for Vice-President of NTC

5 (c) PEOPLE'S ASSEMBLY

Connie Waddell reviewed the briefing note regarding the People's Assembly.

THEREFORE BE IT RESOLVED THAT:

1. Executive Council calls for a regular session of the People's Assembly to be held on Saturday November 17th, 2012 beginning at 10 am at Anacla with citizen meeting participation and voting in Port Alberni and in Vancouver.
2. Executive Council approves the draft agenda items set out in the Appendix to this report and authorizes the Executive Director and Law Clerk to make changes as appropriate to finalize the proposed Agenda for distribution to Citizens.
3. Executive Council delegates to the Executive Director, in conjunction with any committee and/or legal counsel as the Executive Director deems appropriate, the task of preparing written reports on any substantive matters placed on the People's Assembly Agenda.
4. Executive Council authorizes and directs the Executive Director and Law Clerk to take all other actions and prepare all other materials as necessary and appropriate, all in accordance with Huu-ay-aht law, to hold a People's Assembly on Saturday November 17th, 2012.

Adopted by Consensus
Resolution #2012-181

5 (d) PUBLIC WORKS CAPITAL EXPENDITURES

Charlie Clappis reviewed the briefing note regarding the Public Works Capital Expenditures.

MOTION:

THEREFORE BE IT RESOLVED THAT Executive Council approves that funds from the Capital Budget identified as Former NRO Renovation be allocated to address the roofing and electrical issues, leaving the remaining budget to cover the renovation of the residences and office space when zoning regulation is in place.

Adopted by Consensus
Resolution #2012-182

5(e) COMMITTEE MEMBERSHIP ANNUAL REVIEW

Jeff Cook reviewed the briefing note regarding the committee membership.

MOTION:

THEREFORE BE IT RESOLVED that Executive Council hereby approves Committee Membership appointment of Martha Johnson to Treaty Implementation Committee, Sara Johnson and Sheri Cook to the Citizen Development Committee effective immediately.

Adopted by Consensus
Resolution #2012-183

It was decided by Chief Council, Jeff Cook to change the Portfolios of Jack Cook, Tom Happynook, John Jack and Derek Peters. Jack Cook will now chair the Finance Committee, Derek Peters will now Chair the Cultural and Language Committee and Jeff Cook will now take the place of Tom Happynook on the Summit and NTC Boards.

5 (f) ACRD SERVICES

John Jack reviewed the briefing note for ACRD.

MOTION:

THEREFORE BE IT RESOLVED THAT Executive Council approves that a letter of notification be sent to the ACRD informing them of our anticipation in general administration and hospital district services for this fiscal year and authorizes the Executive Director to work with the ACRD to determine the payment timelines involved.

Adopted by Consensus
Resolution #2012-180

5(G) PAGO OFFICE LEASE

John Jack reviewed the briefing note regarding the PAGO Office Lease.

MOTION:

THEREFORE BE IT RESOLVED that Executive Council approves the Executive Director enter into a lease renewal for the Port Alberni Government Office for a two year term, at monthly lease rates of $3,222.88 per month, plus applicable taxes and 1/12th of the property taxes.

Adopted by Consensus
Resolution #2012-184

5(h) ELDER FIREWOOD

Briefing note reviewed by Charlie Clappis

THEREFORE BE IT RESOLVED that Executive Council:

1. Approves the purchase of 30 cords of seasoned dry split wood be purchased and distributed to the 5 elder homes in the Village of Anacla at a cost of $5,100 plus HST; and
2. That the funds for this purchase be taken from the Contingency and New Programs budget line item.

Adopted by Consensus
Resolution #2012-185

5(i) DNA INVOICE

Briefing note reviewed by Tom Happynook

THEREFORE BE IT RESOLVED that Executive Council:

1. Approves payment of the current D.N.A invoice of $8,191.42 and HST from the previous invoices for $3,183.78 totaling $11,375.20; and
2. The funds be taken from the Capital Public Works Funds budget line item.

Adopted by Consensus
Resolution #2012-186

There being no further business, the meeting adjourned at 3:15 pm.