EXECUTIVE COUNCIL MEETING

Wednesday, April 18, 2012
10 am, Administration Office, Anacla

Attendance: Jeff Cook (Chair), Jack Cook, John Jack, Tom Happynook, Sheila Charles, Charlie Clappis,
Absent: Derek Peters
Resource: Larry Johnson (Acting Executive Director), Deborah Smith (Acting Law Clerk & Recording Secretary)

MINUTES OF THE MEETING

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1. CALL TO ORDER

The meeting was called to order at 10:37 am.

2. AGENDA

The following items were added to the Agenda: 5 (a) Letter from Ben Clappis; 5(b) Speaker Update; 5 (c) Communications Outreach Position; 5 (g) HDC Update.

MOTION:

THEREFORE BE IT RESOLVED THAT:

1. In the circumstances it is reasonably justified to add the Proposed Agenda Items to the Agenda for the April 18, 2012 Executive Council meeting;
2. The Proposed Agenda items are hereby added to the Agenda for the April 18, 2012 Executive Council meeting; and
3. Executive Council approves the Agenda for the April 18, 2012 Executive Council meeting as amended.

.Adopted by Consensus
Resolution #2012-065

MOTION:

THEREFORE BE IT RESOLVED THAT:

1. Executive Council considers that in light of the special circumstance set out above a delay in consideration of the matter is not in the best interests of the Huu-ay-aht; and
2. Executive Council hereby waives the requirement(s) that the report regarding the Substantive Matter (Councillor Reports and HDC Update Briefing Note) be delivered four working days in advance of consideration.

Adopted by Consensus
Resolution #2012-066

4 (a) EXECUTIVE COUNCIL REPORTS

It was noted that Chief Jeff Cook should note on his report that he is responsible for overseeing all committees.

MOTION:

THEREFORE BE IT RESOLVED that Executive Council accepts the Councillor Reports as submitted.

Adopted by Consensus
Resolution #2012-067

4 (b) EXECUTIVE DIRECTOR REPORT

Larry Johnson apologized for not having a written report completed for Executive Council. He highlighted the following:

- Rodney Murray's medical leave has been extended to May 20, 2012; Rodney has delegated his authority as Director of Public Works to Larry Johnson.
- Connie Waddell's medical leave has been extended to April 30, 2012.
- Alan Legg is officially on holidays until July and then he will retire. He is still available for assistance. Alan has delegated his authority as Director of Finance to Kathy Waddell.
- Bob Bremmer has retired.
- Wally Samuel and Heather Johnsons employment has been terminated.
- There are job postings for Public Works Supervisor, Finance Clerk and Assistant to Executive Council.
- Shar Wilson has been hired as Accounting Manager.

4 (c) FINANCIAL REPORT TO FEBRUARY 29, 2012

John Jack reviewed the Financial Report to February 29, 2012

MOTION:

THEREFORE BE IT RESOLVED that Executive Council accepts the Financial Report at February 29, 2012 as submitted.

Adopted by Consensus
Resolution #2012-068

4 (d) QUARTERLY REPORT FOR 2011

John Jack reviewed the Quarterly Financial Statements for Q1, Q2 and Q3 2011.

MOTION:

THEREFORE BE IT RESOLVED Executive Council accepts the Quarterly Financial Statements to December 31, 2011 which includes statements for the First and Second Quarter of 2011.

Adopted by Consensus
Resolution #2012-069

5 (a) LETTER FROM BEN CLAPPIS

Executive Council went in camera to discuss the letter received from Ben Clappis.

MOTION:

BE IT RESOLVED that Executive Council acknowledges receipt of Ben Clappis' letter dated March 5, 2012 and to allow for substantive time to investigate the allegations as outlined in the letter, Executive Council will respond in writing within ninety (90) days from today's date.

Adopted by Consensus
Resolution #2012-70

5 (b) SPEAKER UPDATE

John Jack advised that to date no applications have been received for the position of Speaker. The posting will be extended. The Code of Conduct and Conflict of Interest Act, s. 7(1) empowers Executive Council to, by resolution, allow the appointment of a government member to another public office.

5 (c) COMMUNICATION OUTREACH POSITION

Tom Happynook reviewed the briefing note. It was confirmed that Kathy Waddell has budgeted for a part-time communications position. There was discussion regarding the best approach, including having a Communications Committee to be included in Jack Cook's portfolio. It was agreed that starting with a part-time Communications position was the first step.

MOTION:

BE IT RESOLVED THAT Executive Council directs the Executive Director to produce a report on the effectiveness of the part-time Communications/Outreach position for the Executive Council meeting after the end of the probationary period for the position.

Adopted by Consensus
Resolution #2012-071

5 (d) DIGITAL IDENTIFICATION

John Jack advised that this was addressed at the Finance Committee who directed the Executive Director to investigate digital identification.

5 (e) SPRING 2012 LEGISLATION DEBRIEF

As discussed at the Spring Session of Legislature, Executive Council is being proactive at reducing their travel costs. There was discussion around purchasing a vehicle to offset some of the budget rental costs ($13,000). There was also discussion around utilizing the staff truck more effectively.

MOTION:

BE IT RESOLVED that Executive Council agrees that Huu-ay-aht will maintain a presence in the Alberni Valley and directs the Executive Director to conduct a review of the employees location of work; and to make the necessary changes in those arrangements based on sound management of human resources.

Adopted by Consensus
Resolution #2012-072

5 (f) TRIBUNAL REMUNERATION

John Jack reviewed the briefing note.

MOTION:

BE IT RESOLVED THAT that Executive Council accepts Finance Committees recommendation and approves the following remuneration:

Grade (Exp.)	**Chair**	**Vice-Chair**
Level 1 (40+ years):	$300/hr.	$250/hr.
	Max. $2000/Day	Max. $1500/Day
Level 2 (30-39 years):	$250/hr.	$225/hr.
	Max. $1500/Day	Max. $1350/Day
Level 3 (20-29 years):	$225/hr.	$200/hr.
	Max. $1350/Day	Max. $1200/Day

Tribunal Members:

Level (Description)	**Pay**	**Max/Day**
Level 1 (Grad. Degree or equiv. Pro. Certification)	$125/hr.	$750
Level 2 (Univ. Degree or equiv. Pro. Certification)	$100/hr.	$600
Level 3 (Special Knowledge or Status w/ HFN)	$75/hr.	$450

BE IT FURTHER RESOLVED that Executive Council accepts Finance Committee recommendation that an internal review of Tribunal Remuneration be undertaken in October 2012.

Adopted by Consensus
Resolution #2012-073

5 (g) HDC UPDATE

Stan Coleman reviewed the briefing note and provided more detailed information on the finances of HDC.

MOTION:

BE IT RESOLVED THAT Executive Council hereby acknowledges that the existing RBC $1,000,000 guarantee and postponement of claim remains in full force and valid to support advances of up to $600,000 identified for forward planning to the HFN Forestry Limited Partnership.

Adopted by Consensus
Resolution #2012-074

5 (h) HDC PRIORITY LIST

All Councillors reviewed the HDC list that was distributed at the January 2012 Executive Council meeting to prioritize the projects.

MOTION:

THEREFORE BE IT RESOLVED that Executive Council establishes the following Economic Development projects as higher priority:

ED 1 – Sarita IPP – Stage 4
ED 3 - Gas Sation/Café
ED 4 - Bamfield Store at Stage 1

AND BE IT FURTHER RESOLVED that Executive Council establishes the remainder at normal priority; redefines ED7 to Real Estate Development in General; Ed8 and ED9 at contingent priority.

Adopted by Consensus
Resolution #2012-075

5 (i) SEWER PROJECT – FORCE MAIN CONTRACT 2: ENGINEERING SERVICES

Charlie Clappis reviewed the briefing note.

MOTION:

BE IT RESOLVED that Executive Council accepts Finance Committee recommendation and approves that under Section (b) of the Purchasing Policy, Chatwin Engineering be awarded the Engineering Services Sewer Force main Contract #2; and that we following the RFT process for the Sewage Treatment Plant.

Adopted by Consensus
Resolution #2012-076

5 (i) SEWER PROJECT – TERMS OF REFERENCE

Charlie Clappis reviewed the briefing note.

MOTION:

BE IT RESOLVED Executive Council accepts Finance Committee recommendation and approves working with BMSC and partnering on a review report at a cost of $7,500 plus HST.

Adopted by Consensus
Resolution #2012-077

5 (j) COMMUNITY TECHNOLOGY PLAN

Charlie Clappis reviewed the briefing note. There was also discussion around the need for a Communications Policy

MOTION:

BE IT RESOLVED that Executive Council accepts Finance Committee's recommendation and supports the development of the Community Technology Plan.

Adopted by Consensus
Resolution #2012-078

MOTION:

BE IT RESOLVED that Executive Council directs the Executive Director to develop a Communications Policy to be presented to Executive Council at the May 16, 2012 Executive Council Meeting.

Adopted by Consensus
Resolution #2012-079

There being no further business, the meeting adjourned at 3:42 pm.